The Bhagirathi Cooperative Milk Producers' Union Ltd.

(A Govt. of West Bengal Project)

NOTICE INVITING e-TENDER

BU/PUR/PKGM/1370 **Dated:17.11.2026**

The Bhagirathi Cooperative Milk Producers' Union Limited invites Online Tender (E-Tender) in two bid system for entering into Annual Rate Contract for design development supply of Shrink-Wrapped HDPE Ghee Containers along with PP caps and Aluminium foils in consignmentsfora period of one year in regular consignments as desired by the Milk Union.

IMPORTANT DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Date of publication of e-Tender (online)	17.11.2026 at 1500 hours
3	Bid submission start date (Online)	17.11.2026 at 1500 hours
4	Bid Submission end date (Online)	**01.12.2026** at 1600 hours
5	Technical bid opening date	**03.12.2026** at 1600 hours
6	Pre bid Meeting(Bidders can contact through mail)	NIL
7	Financial Bid Opening date	To be notified later

The details of work are given below:

Nature of Work	Design development supply of Shrink-WrappedHDPE Ghee Containers along with PP cap and Aluminium foil in consignmentsfora period of one year in regular consignments as deserved by the Milk Union.
Scope of Work	Bidder to do the following: 1. Develop the design of Ghee Container& Cap. Print a prototype in 3D and get it approved by the Milk Union. 2. Milk Union shall provide the Artwork of the Label/Wrapper& Aluminium Foil. The artwork is to be developed and printed in glossy paper and approval of artwork is to be obtained from Milk Union. 3. Once Containers, Caps labels/wraps are approved the supplier shall commence commercial production. 4. Bidders are required to quote the SKU wise Basic Conversion Cost (Conversion cost shall comprise of all development, printing, pigmentation, cylinder development, aluminum foils, tests, loading, packing of containers is durable sacks, (lids of containers must be closed when packed)transit insurance and all costs till goods are delivered to the Milk Union in good condition). 5. HDPE B6401 (Haldia) and PP M110 (Haldia) shall be used in body and caps respectively. 6. Conversion Cost shall be fixed throughout the tenure of the Contract and shall not be subjected to any escalation except imposition of Force Majeure situation on the country, state etc.) 7. During issuance of supply order, the latest price of Haldia Petrochemicals on B6401 and M110 available from the Official Website shall only be considered. 8. Cost of Container shall be (Raw Material + Conversion Cost SKU wise). 9. Delivery of ordered item must commence within 7-10 days of receipt of the order and must be completed within 30 days. 10. Ghee Containers should be supplied with Caps put on the Containers and all the Containers Packed in Sealed Poly Packs so that dust, insects cannot enter into Containers.

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Estimated Cost of Work	Rate to be offered by the bidder
Contract Period	1 year
Bid Inviting Authority	The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited
Technical Bid Documents to be uploaded by the bidder	1. GST Registration Certificate 2. PAN Card 3. IT Return & Balance sheet for last 3 years 4. Signed Copy of NIT as a token of unconditional acceptance of the terms and conditions of the NIT 5. Credential for design/development/supply of HDPE Containers if any. **Uploading all the above documents are mandatory. Failure to upload any of the above documents shall lead to disqualification in the bidding process.**
Earnest Money Deposit	• The EMD amounting to Rs. 50,000/- should be deposited online through Net Banking, NEFT/RTGS in favour of The Bhagirathi Cooperative Milk Producers' Union Limited payable at Berhampore. • EMD shall not carry interest. • MSME are exempted from deposition of EMDs however prior to Award of Contract the EMD amount must be deposited as Security deposit. • This Security Deposit shall be released after 2 months of successful completion of the Contract. Security Deposit may be forfeited for violations of terms and conditions of the Tender. Tenderers will select the Tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payments modes (vide Finance DepartmentMemorandum no. 3975-F(Y) Dt. 28/07/2016) : 1. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of paymentthrough IClCI Bank Payment Gateway. 2. RTGS/NEFT in case of offline payment through bank accounts in any Bank. **Payment procedure.** **a) Payment by Net Banking (any listed bank) through IClCI Bank Payment Gateway :** 1. On selection of net banking as the payment mode, the bidder will be directed to IClCI BankPayment Gateway webpage (along with a string containing a Unique ID) where he will select theBank through which he wants to do the transaction. 2. Bidder will make the payment after entering his Unique ID and password of the bank to processthe transaction. 3. Bidder will receive a confirmation message regarding success/failure of the transaction. 6. If the transaction is successful, the amount paid by the bidder will get credited in the respectivePooling account of The Bhagirathi Cooperative Milk Producers' Union Limitedmaintained with the Focal Point Branch of IClCIBank at R.N. Mukherjee Road, Kolkata forcollection of EMD/Tender Fees.

7. For transaction failure, the bidder will again try for payment by going back to the first step.

b) **Payment through RTGS/NEFT:**

1. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filledchallan having the details to process RTGS/NEFT transaction.

2. The bidder will print the challan and use the pre-filled information to makeRTGS/NEFT paymentusing his Bank account.

3. Once payment is made, the bidder Will come back to the e-Procurement portal after expiry of areasonable time to enable the NEFT/RTGS process to complete, in order to verify the paymentmade and continue the bidding process.

4. If verification is successful, the fund will get credited to the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road for collection of EMD/Tender Fees.

8. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

9. But if the payment verification is unsuccessful, the amount will be returned to the bidder'saccount.

B. Refund/Settlement Process:

i. After opening of the bids and technical evaluation of the same by the Quotation inviting authoritythrough electronic processing in the e-Procurement portal of the State Government, the Quotationinviting authority will declare the status of the bids as successful or unsuccessful which will bemade available, along with the details of the unsuccessful bidders, to IClCI Bank by the e-Procurement portal through web services.

ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through anautomated process, the EMD of the bidders disqualified at the technical evaluation to therespective bidders' bank accounts from which they made the payment transaction. Such refundwill take place within T+2 Bank Working Days where T will mean the date on which informationon rejection of bid is uploaded to the e-Procurement portal by the Tender inviting authority.

iii. Once the financial bid evaluation is electronically processed in the e Procurement portal, EMD ofthe technically qualified bidders other than that of the L1 will be refunded, throughan automated process, to the respective bidders' bank accounts from which they made thepayment transaction. Such refund will take place within T+2 Bank Working Days where T willmean the date on which information on rejection of financial bid is uploaded to the e-Procurementportal by the Quotation inviting authority.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurementportaland the information on Award of Contract (AOC) tothe L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

	v. As soon as the Ll bidder is awarded the contract (AOC) and the same is processed electronically inthe e-Procurement portal – a) EMD of the Ll bidder for tenders of State Government offices will automatically get transferredfrom the pooling account to the State Government deposit head "8443-00-103-001-07" throughGRIPS along with the bank particulars of the Ll bidder. b) EMD of the Ll bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etcwill automatically get transferred from the pooling account to their respective linked bankaccounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T willmean the date on which the Award of Contract (AOC) is issued. vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with theE-Procurement portal for updation. vii. Once the EMD of the Ll bidder is transferred in the manner mentioned above, Tender fees, if any,deposited by the bidders will be transferred electronically from the pooling account to theGovernment revenue receipt head "0070-60-800-013-27" through GRIPS for Government tendersand to the respective linked bankaccounts for State PSU/Autonomous Body/Local Body/PRIs,etc tenders. viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD (if any) were initiated.
Bid Document	The bid document is available in the E-Tendering Portal of Govt. of West Bengal https://wbtenders.gov.in .
Technical Bid Evaluation	The Technical Bid will be evaluated by the Tender Committee. Bidders shall upload all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.
Financial Bid	Rate shall be quoted in the Financial bid The bidder shall quote the rate online through Computer only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the bidder are to be uploaded (Excel file).
Validity of Bid	365 days
Download of Tender	**Download of Tender** Tender to be downloaded only from the e-Tendering portal of Govt. of West Bengal i.e. https://wbtenders.gov.in .The tender will be submitted in two bid system i.e. Technical bid & Financial bid only through online.
Award of Contract	The bidder selected after evaluation of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the tender.
Publication of Tender	1. E-Procurement Portal Govt. of West Bengal(https://wbtenders.gov.in) 2. Website of the Milk Union (www.bhagirathimilk.com)

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General Terms & Conditions

1. All mandatory documents are to be uploaded in Technical Bid Folder. Financial Bid (SKU wise Conversion Cost to be uploaded in BOQ only).

2. Bidder should quote Basic SKU wise conversion cost which shall include all development, printing, pigmentation, cylinder development, aluminum foils, tests, loading, packing of containers is durable sacks, (lids of containers must be closed when packed) transit insurance and all costs till goods are delivered to the Milk Union in good condition. **Mould cost, printing of multi colour shrink wraps as per approved design, affixing, pigmentation, aluminum foils, transport, loading, unloading shall come under one head i.e. Conversion Cost.**

3. EMD of the lowest successful bidder shall be converted to Security Deposit and shall be released after 2 months after successful execution of the contract.

4. Lowest bidder has to provide certified testing report from any recognized NABL certified laboratory which shall be duly verified by the Milk Union before issuance of Award of contract. If the lowest bidder fails to provide NABL lab certified testing report the bid shall be cancelled.

5. Payment shall be made on receipt of quality report of the supplied materials from Requisitioning Authority & on submission of Bill in duplicate along with the received challans from the Competent Authority after examination of each lot in NEFT/RTGS within 45days of supply of materials. Payment may be delayed if there is any discrepancy or performance issue from the end of the supplier. The supplier should clearly understand his financial capacity before bid submission.

6. The documents submitted by the bidders online should be properly indexed & digitally signed.

7. During the scrutiny, if it comes to the notice to the tender inviting authority that the credential(s) and/or any other paper(s) has/have been of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender process and that application will be rejected outright. The Bhagirathi Cooperative Milk Producers' Union Ltd**.** Reserves the right to cancel the N.I.T. at any time without showing any reason and no claim in this respect will be entertained.

8. **Supply of Goods**: The ordered goods must commence delivery within7-10 days from the date of Placement of Purchase Order and must be completed within 30 days.

9. **Liquidated Damage**:If delivery of ordered goods/materialsis not completed within 30 days then liquidated damage of Rs.1000/- per day shall be imposed up to 10% of the order value and the cost shall be recovered from the bills of the supplier.In case the delay is habitual then the Contract shall bed terminated and the security deposit shall be forfeited. The resultant loss if any shall be recovered from the bills of the supplier and the supplier subsequently shall be blacklisted for a period of 3 years.

10. **Packaging and Identification**: The materials supplied should be packed properly and material quantity each pack should be clearly mentioned. The caps of containers are to be closed Materials with improper packaging and identification shall not be accepted.

11. If there is any complaint regarding non conformation with quality/ damage / short supply / failure of schedule date delivery etc. the supplier will be responsible for replacement of the same or the cost of such item would be deducted from the bill amount, Security Deposit whichever applicable.

12. The Milk Union reserves the right to terminate this contract if your performance is found unsatisfactory.

13. **Place of Delivery: The office of The Bhagirathi Cooperative Milk Producers' Union Ltd. Feeder Dairy, Panchantala, Chaltia, Berhampore,Murshidabad, Pin-742165, West Bengal.**

14. Conditional *and* incomplete tender will not be entertained. Violation of one or more clause will result in rejection of the tender

15. The accepting authority (The Bhagirathi Cooperative Milk Producers' Union Ltd.) reserves the right to reject any or all the tenders without assigning any reason whatsoever and will not be bound to accept either the lowest tender or any of the tenders.

16. The Milk Union reserves the right to approve more than one supplier at L1/L2 rate and it shall be termed as **alternate supplier**.

17. Before issuance of the SUPPLY ORDER, the tender inviting authority may verify the original credential(s) and/ or other document(s) of the lowest bidder with original documents, if found necessary. After verification, if it is found that the document(s) submitted by the lowest bidder is/are either manufactured or false, the work order will not be issued in favour of the said Bidder and security deposit will be forfeited.

18. Mode of transportation, loading and unloading of goods will be arranged by the supplier and no claim in this regard shall be entertained. If in any case,if unloading is arranged by the Milk Union, the subsequent cost shall be deducted from the bill.

19. The undersigned reserves the right to call a separate E-Tender by superseding this Tender at any time or cancel the tender or any bids at any point of time without assigning any reason thereof and no claim in this regard shall be entertained.

20. The Milk Union has the right to reject any party depending upon its poor performance in the past and no question in this regard shall be entertained.

21. **Price Non-Escalation Clause**: The Conversion cost includesMould cost, printing of multi colour shrink wraps as per approved design, affixing, pigmentation, design, packaging, aluminum foils, transport, transit insurance, quality tests, statutory tests, packing in durable sacks, loading, unloading shall come under one head i.e. Conversion Cost which shall be fixed during the tenure of the Contract. Only basic conversion cost per SKQ shall be quoted in BOQ.

22. **Price Variation Clause**: The latest rates of granules of Haldia Petrochemicals shall be based on rate of HDPE Granule for B6401, and PP Granule for M110 or equivalent grade per MT shall be considered when the Purchase Order is placed. The Purchase Order shall be placed on the actual price of HDPE granules (RIL/Haldia/Supreme/Equivalent) + conversion cost of materials.

23. **Bidder who has quoted the lowest rate adding up all SKU wise rates shall be considered as L1.**

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SPECIFICATION OF GHEE CONTAINERS

a. The HDPE containers and PP caps should be free from odour, cracks and free from dust/dirt inside.

b. Containers should be properly threaded for screw cap fitting and the cap should be free from cracks and deformation.

c. Foils supplied should be free from pinholes and must be suitable for heat sealing.

d. Cap closed ghee containers should be packed in polythene leakage proof linear and then into suitable bags.

e. Printed Aluminium foils should be packed separately.

f. Material used for manufacturing container, cap and foil should be of food grade quality.

g. Supply Tolerance per consignment shall be ±7% of ordered quantity.

Sl. No.	Capacity	Wt. of Containers	Wt. of outer Cap	Size of Aluminum Foil	Total	Our Annual Requirement (may vary)
1.	1.0 Kg	58gm	10gm	83mm Aluminum Foil	68gm±2gm	1,00,000pcs / Year
2.	500 gm	36gm	10gm	83mm Aluminum Foil	46gm±2gm	1,50,000pcs / year
3.	200gm	20gm	05gm	59mm Aluminum Foil	25gm±1gm	1,50,000pcs / year
4.	100gm	11gm	04gm	45mm Aluminum Foil	15gm±1gm	1,00,000pcs / year

Technical Specifications

Body Material of the Ghee Containers must be Food grade virgin **High-density polyethylene** (**HDPE**) of B6401 equivalent grade and cap should be made of Food grade virgin Poly propylene (PP) of M110 or equivalent grade. Containers should be accompanied by printed Aluminum foils for sealing. The word "BHAGIRATHI" is to be imposed on the lid. The body shall contain shrink wrapped labels as per approved design of the milk union duly affixed by the supplier.
Design of Containers of 200 ml and 500 ml attached for obtaining idea of shape size etc.

Bidders should strictly conform to the prescribed specification.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. E-Procurement portal of Govt. of West Bengal (https://wbtenders.gov.in)
2. Official Website (www.bhagirathimilk.com)
3. Office Notice Board